



Regional Bahá'í Council of the Midwestern States

Indiana | Michigan | Ohio

To all Midwest Local Spiritual Assembly Treasurers,

Dear Friends,

The Midwest Regional Council's Treasurers Learning Group sends its loving greetings to your Assembly and assures you of its prayers for the success of your community in meeting the goals of the current Nine Year Plan.

We offer the attached spreadsheet as a resource for all recently elected treasurers. It is especially useful for new treasurers who are assuming responsibility for the local Fund, formerly managed by the outgoing treasurer. It may also be useful for experienced treasurers to ensure that they have all of the basic procedures for spiritual stewardship in place.

This is not a comprehensive checklist for the duties of a treasurer, but should be helpful especially during the early weeks of a transition and setting up procedures for the current fiscal year.

Our National Spiritual Assembly also provides us with a checklist which is more comprehensive. We suggest that this checklist be used following the early weeks of a transition period which has largely come to completion. National's Treasurer Basic's checklist: <https://bahaitreasurer.us/treasurers-basics>.

Please contact us if we can be of any assistance.

Sincerely,

Regional Treasurers Learning Group
treasurerhelp@midwestbahai.org